



APPLICATION

ARE YOU ACTIVE IN RECOVERY?

- Are you actively involved in a 12-step recovery program?
- Do you have a home group?
- Are you working with a sponsor?
- Are you sponsoring others?
- Do you engage in service/volunteer work? Examples:
 - Do you set up or take down chairs, or make coffee or clean up after meetings?
 - Do you do volunteer work in the community?

DO YOU DEMONSTRATE FINANCIAL RESPONSIBILITY?

- Have you started or made plans to make financial restitution for past debts?
- Are you gainfully employed?
- Are you willing to openly discuss finances with the application committee?

ARE YOU ENROLLED IN OR IN THE PROCESS OF ENROLLING IN AN ACCREDITED

- associate or bachelor degreed program?
- business, vocational or technical school program?
- GED program?

APPLICATION PROCESS

- 1) **The Application:** Type or print in ink. Use additional sheets of paper when needed, labeling each sheet with your name and birth date. Applications are considered by the Scholarship Committee, which submits names to the Board for approval. Submit to:

**THE NEXT STEP- Scholarships
PO Box 220151
Kirkwood, MO 63122**

- 2) **Recommendations:** Three letters of recommendation are required. Ask your sponsor, your employer, and one other person who knows you well to send a letter of recommendation to The Next Step, Att: Scholarships. Inform them that a member of the application committee will contact them.

NOTE: *Packets will be considered complete when the application and three recommendations are received by the deadline of April 1st. Incomplete or late packets will not be considered.*

- 3) **Interview:** An interview with the scholarship committee will be held with each qualifying candidate.

Information provided by the applicant and authorized person(s)/agencies will be held in confidence and shared only with individuals connected to The Next Step.

DEADLINE: APRIL 1st.

Deadline applies to the application form and three letters of recommendation. Those that do not meet this deadline cannot be considered.

INTERVIEWS

Applicants will be notified of dates, times and location of interview sessions. Applicants must reserve an appointment for given sessions by calling 314-719-2880 or e-mailing thenextstep1@sbcglobal.net

AWARDS:

Monies are paid directly to the institution or company. No monies will be given directly to the recipient. Recipients will be asked to sign a statement, which indicates that all of the information given to The Next Step is current and true. Applicants must also agree to keep the Board up to date on pertinent issues or changes related to finances, recovery, employment, service work, and education.



Application	
Name _____	Birth date _____
Date _____	Application for semester: Spring _____ Summer _____ Fall _____

Address _____ City/State _____ Zip code _____

Home phone _____ Cell phone _____ E-mail _____

EMPLOYMENT

Current employer _____ Supervisor _____

Address _____ Phone _____

Dates of employment _____ Hours per week _____

Previous employer _____ Phone _____

Dates of employment _____ Supervisor _____

PROGRAM

12-Step Sponsor _____ Phone _____

Home group _____ Dry Date: _____ Years in 12-step program _____

Years in other program(s) _____ Describe:

Service/volunteer work. Describe:

FINANCES

Discuss past debts, which you have or for which you are making restitution. Include the total amount of your outstanding debt(s).

Name _____	Birth date _____	Date _____
------------	------------------	------------

Income: List in **monthly** amounts received from the following sources:

- Employment \$ _____
- Allowance \$ _____
- Child support \$ _____
- Family support \$ _____
- Alimony \$ _____
- Trusts \$ _____
- Investments \$ _____
- Other \$ _____ Explain:

TOTAL \$ _____

Educational resources: If you have any of the following, give a description and explanation on a separate sheet.

- Scholarships
- Tuition reimbursement
- Grants
- Loans

List and describe separately with individual amounts on a separate sheet of paper.

TOTAL \$ _____

Expenses: List in monthly amounts for each of the following:

- Rent/mortgage \$ _____
- Utilities, with phone \$ _____
- Credit card payments \$ _____
- Car insurance \$ _____
- Health insurance \$ _____
- Renters/household insurance \$ _____
- Tuition \$ _____
- Child support \$ _____
- Alimony \$ _____
- General living expenses \$ _____
- School expenses/fees \$ _____
- Payments for past debts \$ _____
- Loans (personal, student, etc) \$ _____
- Other \$ _____

TOTAL \$ _____

Financial assistance requested: Check the ones that apply and give estimated amounts.

- ___ Tuition: \$ _____
- ___ Books/supplies: \$ _____
- ___ Living expenses \$ _____ Explain:

Name _____ Birth date _____ Date _____

Have you ever been denied government funding? No ___ Yes ___ Explain.

EDUCATION:

Check the ones that apply

- ___ High school: last grade completed _____
- ___ GED: ___ studying for ___ taking tests ___ completed
- ___ Community college: transfer hours _____ Associate's degree hours _____
- ___ University: BS/BA hours _____ Master's hours _____ PhD hours _____
- ___ Vocation/technical school: Number of courses needed for completion _____
- ___ Business college: Number of hours/courses needed for completion _____
- ___ Military: Training received _____

ENROLLMENT:

Are you currently enrolled? _____ Which semester? _____ Where? _____

How many hours? _____ Have you ever enrolled at this level of education before? Explain:

Grades from your last semester in school.

SHORT ANSWER: Type an essay that explains your plans and why you feel you are a good candidate for this program. Attach your typed essay as the last page of the packet. Include your name and birth date at the top of your essay.

Include answers to the following questions.

1. What is your academic/vocational goal?
2. What inspires this goal?
3. How will this educational experience be different from your past experience(s)?
4. How can The Next Step help you reach this goal?
5. What alternatives do you have if The Next Step is unable to help you at this time?

READ THE FOLLOWING. SIGN TO ACKNOWLEDGE YOUR UNDERSTANDING OF THE REQUIREMENTS.

I certify that all of the information given to The Next Step is true and accurate. I understand that the decisions regarding my application are based upon the information that I have provided. I authorize The Next Step to examine, verify and discuss my employment, recovery program, academic and/or financial records and other information that applies to me in connection with this application. Also, I agree to keep the Board up to date on pertinent issues and changes related to my recovery and education.

_____ Date _____

Signature of applicant